

Request for Proposals
Municipal Residential Property Development and Management Entity.
Contract Number: PW08/2013

INTRODUCTION

The Municipal Council of Dihlabeng has approved the establishment of Municipal Residential Property Development and Management Entity in terms of the Local Government: Municipal Systems Act (Act 32 of 2000) and the Municipal Finance Management Act (Act 56 of 2003) to enhance and improve the management of its current and future residential properties within Dihlabeng Local Municipality.

PROJECT SCOPE

The work will include but not be limited to the following activities:

- Determine location of all Municipal residential properties.
- Assess the current situation and make recommendations.
- Assess potential future residential income.
- Review and report on the loss of current income by looking into the following:
Agreements, leases & unused municipal residential property.
- Develop a practical and implementable process that leads to the establishment of municipal entity.
- Assess human resource capacity of Human Settlements Department to manage and administer municipal properties.

The municipality is requesting proposals and declaration of interests from accredited service providers to assist the municipality in developing and implementing a residential property management plan of its properties in compliance with the prescribed legislations and assist the municipality to register its own entity.

All enquiries regarding this advertisement should be directed to Mr. Mafika Nhlapo during office hours on 058 303 5732.

Bids will be evaluated in terms of the following Terms of Reference:

1. Significant capital injection to the Local Economy in a form of the estimated value of capital outlay for the development and related operations;
2. Details on feasibility and viability of the project will have to deal with among others;
 - Financial Plan
 - Facility management
3. The number of temporary and permanent jobs envisaged in the development; and
4. BBBEE status.

Proposals should be clearly marked: **“ESTABLISHMENT OF MUNICIPAL RESIDENTIAL PROPERTY DEVELOPMENT AND MANAGEMENT ENTITY”** and placed in the Tender Box, Dihlabeng Head Office, Ground Floor, 9 Muller Street East, Bethlehem, 9700 not later than **12h00, 24 May 2013**.

The following documents must be submitted together with the Proposal: **Original and Valid Tax Clearance Certificate and Proof of Payment for Municipal Services.**

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Thabiso Tsoaeli
MUNICIPAL MANAGER



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